



**“FINAL”  
WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
November 22, 2010**

**PRESENT:** Thomas Clow, Chairman; Richard Butt, Vice Chairman; Donna Osborne, Selectman; Keith Lacasse, Selectman

**RECORDING SECRETARY:** Naomi L. Bolton

**GUESTS:** Carl Knapp

**I. CALL TO ORDER**

Chairman Tom Clow called this meeting to order at 7:00 PM at the Weare Town Office Building.

Naomi Bolton informed the Board that the non-public session that appears on the agenda is not going to be needed per the department head that requested it.

**II. MANIFESTS:**

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated November 24, 2010 in the following amounts:

Accounts Payable	\$ 397,927.08 (Weare School \$350,000)
Gross Payroll	\$ 37,115.79 (Includes Police Details, Taxes, Credit Union)
<b>TOTAL</b>	<b>\$ 435,042.87</b>

Selectman Osborne seconded the motion, all in favor.

**III. OTHER BUSINESS:**

Stream Crossing Class: Carl Knapp was present. Mr. Knapp indicated that he received notification from Naomi Bolton, Town Administrator that the Board would like an update on the Stream Crossing Class that he and Benji Knapp attended in Lincoln in September. Mr. Knapp stated that the class was to update those present on the State requirements on culvert replacement in wet areas. They want the use of open bottom culverts versus closed.

Solid Waste Hauling Contract: Mr. Knapp stated that the current waste hauling contract with Denning Disposal is up on December 31, 2010. Mr. Knapp would recommend extending the contract for one year, which would be a 3% increase over this year. The other option is to put it out to bid. The Board discussed the options and felt that they would like to put it out to bid for a three (3) year contract but to have an opt out clause so that legally the contract could be ended with a 30 day notification.

Sewer Station Repairs: Since the last meeting some research was done on the sewer station and there are currently 100.5 units on the system. Last year the cost per unit was approximately \$95.00, but prior to the school getting on the system the yearly cost was around the \$300.00 fee. The school pays for 60 units; the Town pays for 7 units; the daycare pays for 3.5 units; the East Street apartment building pays 8 units, and then the rest is billed pretty much individually. What has happened in the past is that the total cost of the sewer budget expenses is divided by 100.5 and then the tax collector issues a warrant to the owners in February. In February the money goes back into the general fund. There was a suggestion of possibly setting this up as either a special revenue; revolving or enterprise fund, but to cap it so that the fund doesn't build up. The Board further discussed how the repairs should be paid for. Vice Chairman Butt moved to take \$3,582 out of the existing General Sewer CRF and the balance to come from the Government Building and Maintenance CRF for a total of \$13,038.92; Chairman Clow seconded the motion. Vote: 3 in favor (Butt; Clow and Osborne) and 1 opposed (Lacasse).

2010 Budgets: The Board reviewed the printout from the Finance Office and things are extremely tight. The Board would like to have the departments look at their budgets and at this point don't spend anymore then they absolutely have to. Naomi will contact all the departments to inform them.

**IV. ADJOURNMENT:**

As there was no further business to come before the board, Selectman Lacasse moved to adjourn at 8:15 PM; Selectman Osborne seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton  
Town Administrator